



Meeting Minutes

Parish Council Meeting of Hempton Parish Council

Thursday 18th July 2019, 7pm, Hempton Church Rooms

In Attendance

Cllr Stubbs, Cllr Delaurentis, Cllr Haydon, Cllr Mallett, Cllr Housden, Cllr Fitzpatrick, Parish Clerk, 3 members of the public

1. Welcome

Due to the Chairman's absence, it was agreed that Cllr Stubbs would chair the meeting. Decision proposed by Cllr Haydon and Seconded by Cllr Mallett. All were in favour. Cllr Stubbs welcomed all those present and opened the meeting at 7pm.

2. Apologies

Received from Cllr Woods. Apologies accepted.

3. Declarations of interest

There were none.

4. Meeting adjourned to hear from Councillors and members of the public.

NCC Cllr Tom Fitzpatrick's Report

See Appendix 1

NNDC Cllr Housden's Report

See Appendix 2

Crime Reports– see website www.hemptonpc.info

5. Approve Minutes

Meeting reconvened to approve meeting Minutes of 16th May were which were and signed by Cllr Stubbs, as acting Chairman.

6. Matters arising

There were none.

7. Allotments

There are a few outstanding payments but all plots are let to full occupancy. Cllr Stubbs suggested that general maintenance will need to be considered for the whole area, including the track, next year.

8. Memorial Hall Update

Clerk advised that a meeting with a fire inspector had occurred, Hall Committee Chairman was also present. It was agreed at that time that the double doors that open onto the green could be decommissioned from fire exit doors to normal exit doors, which will allow them to be fitted with a bolt that can be locked and prevent any security issues.

It was also agreed that the Hall Committee will produce a schematic of the hall and have fire instructions produced for hall users. A copy of which should be forwarded to the Parish Council.

A contractor will provide a quotation for the suggested amendments to the fire doors. Including strengthening the remaining fire exit doors to the bowling green side.

Cllr Stubbs advised that Dempsey Heating & Plumbing had recommended a new boiler – however it has been repaired instead and is now switched off for the summer.

The decision was made to ask all hirers to remove their items of clothing/equipment etc each time they leave the hall. Any items left for longer than 3 months will be taken to the charity shop.

Smoke detectors will be fitted and the floor will be rebuffed.

There is currently £8942 in the Committee bank account as at end of May 2019.

Notable dates:- 14th August - Hall Committee AGM, 26th August - Car Boot, 2nd September - Committee Meeting

Cllr DeLaurentis arrived at 7.34pm.

9. Speed Watch & Highways report

Following emails from Janet Overton at Norfolk Police, it is with regret that the Speed Gun must be returned to the Police. Due to the loss of 2 members recently and no further volunteers we must hand the equipment back. The equipment will be collected and given to another parish. If we are able to enrol enough volunteers in the future they would be pleased to reassess the lending of equipment then.

10. Open Spaces

10.1 Play Area – We were successful in winning funding of £1000 from Tesco Bags of Help. The remaining funds need to be raised before the new climbing net can be ordered.

It was suggested that Fakenham Garden Centre may sponsor us and provide some plants for the play area flower bed. Cllr Delaurentis has cleared the village sign flower bed, with the help of a local resident, and they will re-plant some new ones which Cllr Delaurentis has kindly agreed to donate. Thanks given.

The pond bank has been reinforced by Highways and appears to have remedied the issue with the eroding bank.

10.2 Parking on the front green is becoming an issue and is getting worse. There is a caravan that has been parked on the grass for over 2 weeks. This is not acceptable.

Raynham Estate will be notified. Individuals that continue to park on the grass will be reported to the Estate for further action.

11. Street Lighting

The LED lights have been ordered, but it was advised that they will take up to 8 weeks to be installed.

12. Planning

Wensum House – Decision – Permitted
Wensum House – Decision - Consented

13. Financial Matters

13.1 Clerk read out the list of invoices to be paid (see below). Invoices were AGREED.
Current bank balance & reconciliation as at 18.07.19
Bank - Community Acc. £9423.44 Play Equip. Acc. £1447.64. Savings Acc. £15094.38
Cashbook - £9423.44, Play Acc £1447.64, Savings £15094.38

| Payment to | Description | Amount |
|-----------------|--------------------------------------|-----------------|
| J Bond | Expenses | £58.26 |
| J Bond | Salary | £527.92 |
| Parish Magazine | Newsletter costs Apr & May | £96.32 |
| Jewson | Fete spray paint | £10.56 |
| NewsKlip | Stationery | £33.14 |
| Raynham Farm | Allotment rental for 201, 2018, 2019 | £138 |
| Mem Hall | Hall Hire | £32 |
| Rospa | Play Area Inspection | £86.40 |
| CGM | Grass cutting | £417.60 |
| Shelley Anthony | Cake ingredients | £27.07 |
| | Total | £1427.27 |
| Receipts from | Description | Amount |
| NCF | Funding LED | £3750 |
| Fete | Income from Fete | £168.70 |
| Fete Pitches | Summer fete | £20 |
| Allotments | Rent | £140 |
| RPC & SPC | Stationery contribution | £46.93 |
| | Total | £4127.63 |

14. Correspondence

Emails are circulated to all councillors. Clerks & Councils Direct Magazine was made available.

15. Policy Adoption

The Amended Standing Orders were approved and adopted.
The Freedom of Information policy was approved and adopted.
The Lone Workers policy was approved and adopted.

16. Events

16.1 Summer Fete

Good feedback received. Consider changing the times next year to 12 until 3pm.
Bands have potentially been booked, Classic Cars, Greys Fairground rides, Shepheard with sheep. Ask Raynham Farms for a tractor or Cllr Haydon. More advertising will be required for next year's event.

16.2 Christmas Cheer

Sat 30th November. Clerk to email previous stall holders for their availability and get them booked in.

17. Items for inclusion

6 monthly budget review

Agree a budget for Chairman's allowance

Group Training for Councillors

Adopt Health & Safety policy???

Remembrance Day – Service at 11am in Memorial Hall – Clerk to order 2 new wreaths.

Clerk to check whether the Faith Church would pause to allow the Holy Trinity Church & Parish Council's memorial in the Memorial Hall.

Church Warden will ask whether Father Paul would be happy to go to the Memorial Hall following the service in the Church at 11am.

18. Date of next meeting

Thursday 12th September

Cllr Stubbs closed the meeting at 8.15pm.

Signed by Chairman: Date:

Report from NCC Cllr Tom FitzPatrick

A meeting with Highways took place regarding the crossing island on the A1065 near the bypass junction. It was suggested that a wider island, at the expense of NCC, would be installed, which would include illuminated signs, crossing signs and children's playground signs– it will be a refuge as a crossing.

Thanks, given to Cllr Fitzpatrick.

Speed reduction signs were also discussed, however due to properties being set back so far back and only on one side of the A1065, it will not be possible to have the speed signs reduced.

A Fakenham traffic study was started at the end of last year, draft will be out in August 2019.

Norfolk County Council has agreed Option C as the preferred route for the Norwich Western Link. It is believed this will help reduce industrial traffic.

County Hall have agreed a 'green' tariff for their electricity and a campaign to be 'single use plastic free' at County Hall is in progress, and recycle paper for photocopying.

There is a Healthy Aging Campaign running– to keep people fit including walking, to promote healthy aging for people of a certain age.

Better broadband due to end next year, having 96% coverage – we will have ultra-fast broadband in 370 County Schools and other buildings. Norfolk are first County to do the network coverage map. County have allowed masts to be installed to provide better coverage still.

After being approached, NCC have sold their shares in Norwich Airport – It was built by NCC and Norwich City Council. Approximately 15 years ago they sold 79% and kept 21% but there has been no dividend in that time, so the decision was made to sell them.

Regarding the recent announcement that a Fakenham Fire truck would be removed from Fakenham Fire station, Lorne Green will be in Fakenham on Monday 22nd July and will be joined by the Chief Fire Officer to take questions. Cllr Fitzpatrick has been asking for the decision to remove the fire truck be reviewed to keep it at the Fakenham Station.

Nigel Housden - District Councillors Report.

As I have now partly settled in to the rhythm of District Council meetings and catching up with Parish Council matters, I hope to be able to assist with local issues as much as time constraints allow.

Since being elected my Committee rota as The Raynhams Ward, District Councillor includes:

- Overview and Scrutiny Committee
- Licensing and Appeals Committee
- Licensing and Appeals Sub-Committee - Chairman on rotating basis.
- Big Society Grants Panel
- Market Towns Initiative Panel
- Constitution Working Party
- Norfolk Rivers Internal Drainage Board

Parish Council Items

Cosmic Roots Festival

Thursday 18 July - music performance from 13:00hrs to 03:00hrs

Friday 19 July - music performance from 10:00hrs to 05:00hrs

Saturday 20 July - music performance from 10:00hrs to 05:00hrs

No music on Sunday after close at 05:00hrs and site Closes on Sunday 21 July with attendees off site by 17:30hrs.

NNDC Environmental Services have been in discussion and negotiation with the Cosmic Roots team to complete a Noise Management Plan. This plan will form the basis of sound levels for the 2019 event. It is understood the stage positions have been moved to minimise the impact of the event within the surrounding locality.

Sound monitors are being placed beyond the Festival site and explanatory letters have been circulated to neighbours in in Colkirk, Toftrees and Raynhams, by Cosmic Roots management. The monitors should provide a live feed to the sound managers during performances, these will rely on a roaming SIM card for a constant signal. Positioning of the monitors is currently under review and the levels have been the subject of discussion with NNDC officers following last year's event. Contact numbers will be circulated prior to the event, relating to the Cosmic Roots on site management team who will be in attendance through the three days. A NNDC Environmental Services number will also be available during the event, again this will be circulated.

No 2 River Court Hempton

Following the last Hempton Parish Council meeting, NNDC Environmental Services have been in communication with the owners. The position is complicated by a dispute between the apparent joint owners for the property which is registered as a furnished second home. However, Environmental Services considered action should be taken and this has subsequently been escalated to stage two, whereby the works to the hedge and premises are required within 28 days. The stage two process was started at the beginning of July and I am expecting an update at the end of July.

Thanks, was given to Cllr Housden for his report and efforts to date. We will await further progress report regarding 2 River Court.