



Pudding Norton & Testerton Parish Council

Meeting Minutes

Thursday 20 October 2022, 6pm

Parish Councillors present: Patrica Ainger (Chairman), Vivien Woods, Nigel Housden (District & Parish Councillor), Tom FitzPatrick (County Councillor). Also in attendance: Jodie Bond (Parish Clerk) and Terrence Amos. There was 1 member of the public.

1. Welcome and receive apologies for absence

The Chairman welcomed all those present.

Apologies were received from Michael Ainger. Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

Cllr Ainger declared a pecuniary interest in item 8.1.

It was RESOLVED to grant Cllr Ainger a dispensation to participate in the consideration of item 8.1.

3. To approve the minutes of the meetings held on 9 June 2022

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

There were none.

5. To fill a parish councillor vacancy by co-option

Mr Amos addressed Council members. Following this and giving due consideration to Mr Amos' co-option application form the Chairman requested that Councillors cast their vote, by show of hands. The vote was cast unanimously in favour of co-opting Mr Amos onto the Council. Mr Amos duly signed his declaration of acceptance of office.

Miss Brassley also introduced herself and expressed an interest in joining the Parish Council. Councillors present welcomed Miss Brassley to complete the co-option application that the Clerk had sent ahead of this meeting. Thanks, given to all.

6. To receive reports from NCC Cllr & NNDC Cllr, if attending

Tom FitzPatrick (County Councillor)

Report available to view and download via our website.

Nigel Housden (District Councillor)

The planning application for fertiliser storage at Paynes in Hempton has been decided and there were no hazard or fire risks and no pollution risks, all matters raised were covered. The external lighting and light pollution is still a matter to be looked into further and alternative lighting options to be considered. Thanks given.

7. Open forum for Public Participation: an opportunity to hear from members of the public

Covered under item 5.

8. Open Spaces

8.1 To receive an update on the sale of Parklands

NNDC have confirmed that the sale of Parklands has been completed and the sale funds are now with NNDC. The new owners have made contact with some of the residents.

Cllr Housden has sent an email to a Cabinet Member seeking confirming that these funds will be ringfenced primarily for the local communities of Pudding Norton, Testerton and Hempton and should help the Raynham's Ward generally.

Cllr Housden will continue to put pressure on Cabinet Members to ensure this happens and has also requested the support of other Parish Councils within the Raynham's Ward.

Raynham Estate, and Cllr Cushing (District Cllr for Fakenham Town Council) together with Cllr FitzPatrick are all in support of this proposal.

Cllr Housden will make arrangements to meet with the new owners in due course, Cllr Woods explained that they were invited, along with two members of NNDC to this meeting, however the NNDC members were unable to attend and the Clerk has not heard from the owners yet.

Cllr Amos reported that the concern with the new owners is that they do not yet have a site owners licence, but this is being arranged. Cllr Amos believes the main issue with the site licence is the distance between the homes. The new owners were also unaware that cutting the communal grass was their responsibility too. NNDC should have gone through all of this and arranged the licence before the sale was finalised. Cllr Housden sits on the licensing board and will look into this further. There was further discussion regarding the residents' issues and concerns with the licences. Cllr FitzPatrick suggested that the Resident's Association get in touch with Shelter for advice.

8.2 Discuss and report any highways issues and discuss village gateways

NCC Highways have received our contribution towards the gateways however they suggested we may be able to have 3 gateways for the same cost of the two L-shape gateways. However, following discussion, the Council AGREED to continue with the original plan for two L-shape gateways on Dereham Road, largely due to the proposed roundabout and the impact this will have on the section of road that the third set of gates is proposed for.

9. Planning Matters

9.1 To receive results of applications

See item 6.

9.2 To receive and consider new applications

There were none.

10. To receive and consider correspondence

Clerks & Councils Direct magazine – Made available to Councillors.

11. Financial matters

11.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below)

Payment of accounts list (Payments to be made by cheque)			
Payment to	Description	Chq No.	Payment
K&M Lighting	Street Light Maintenance	100430	38.93
Clerk	Salary (Jun – Jul)	100431	253.50
Hempton PC	Clerk mobile, laptop, stationery expenses	100432	21.26
NPTS	Internal Audit Fee	100433	25.00
NCC	White Gateways Contribution	100434	1500.00
K&M Lighting	Street Light Maintenance	100435	41.28
Clerk	Salary (Aug-Sep)	100436	253.50
Hempton PC	Clerk mobile, laptop, stationery expenses	100437	17.29
Fakenham Sports Centre	Venue Hire	100438	55.00
Total payments to be approved			£2205.76
Receipt from	Description		
NNDC	Precept 2 nd Instalment	DC	2500.00
NNDC	Textile Bank Refund	DC	20.15
Eon	Refund	100001	25.39
Barclays Bank	Interest	DC	1.70
Total payments received			£2547.24

11.2 To approve the 6 monthly budget

Following consideration, the Council RESOLVED to approve the 6 monthly budget presented by the Clerk. Cllr Housden proposed that the defibrillator that NNDC had planned to install at Parklands would still be a beneficial project to fulfil, even without NNDC. The Council AGREED this would be an asset to the whole community. Clerk to obtain some quotes and make initial enquiries. Cllr Amos agreed to consider some suitable locations. Earmarked reserves will still be used to partially fund the defib as agreed last year.

12. Receive update on progress with the Merger with Hempton Parish Council

A meeting was held between Cllr Woods, the Clerk and a member of the NNDC legal team. Comments were made and are being implemented by the legal team. A further meeting is planned for 26th October and the completion of the merger expected for April 2023. Cllr Woods did note that the Parish Council has not received sufficient support throughout this process. Cllr Housden agreed to contact Rob Henry regarding the delayed completion date of next April.

13. Receive items for inclusion on the next agenda and note the date of the next meeting

The next meeting will be held on Thursday 10 November 2022, at 6pm.

The Chairman thanked everyone for attending and closed the meeting at 7.20pm.

Signed by Chairman: Date: