



Meeting Minutes

Parish Council Meeting of Hempton Parish Council

Thursday 12th September 2019, 7pm, Hempton Church Rooms

In Attendance

Cllr Woods (Chairman), Cllr Stubbs, Cllr Delaurentis, Cllr Haydon, Cllr Mallett, Cllr Housden, Cllr Fitzpatrick, Parish Clerk, 5 members of the public

1. Welcome by the Chairman

The meeting was opened at 7pm and Chairman welcomed all those present.

2. To consider and accept apologies for absence

There were none.

3. To record declarations of interest on items on the agenda and consider any requests for dispensations

There were none.

4. To adjourn the meeting to hear from Councillors and members of the public present.

The church warden advised that a brass plaque from the high altar had been stolen and one was ripped off the wall, however this one was retrieved. It was reported to the police but it is very sad news that such acts were perpetrated in the first place. Clerk to include a note in the newsletter.

NCC Cllr Tom Fitzpatrick's Report

See Appendix 1.

In addition to his report, many people attended the Green Pilgrimage Project in Norwich Cathedral. Hempton Priory was mentioned and interest was shown in getting pilgrimage trails through the village.

The fees for taking waste to the recycling centre were discussed. A local resident was to be charged £5 to dispose of a small bag of wood. Others have been met with bad customer service on more than one occasion. It costs £3 per load to dispose of non-household waste. This fee was introduced because contractors were attempting to dispose of commercial waste for free.

Cllr FitzPatrick advised that the majority of household waste can still be disposed of for free. It's additional DIY items that are charged. 90% of fly tipped items (including fridges and sofas) are free to take to the recycling centre.

Householders should be advised that if charges are made, they should ensure a receipt is given. Cllr FitzPatrick is happy to take calls with any problems and will take it up with the staff.

Parishioner also commented that the cost to dispose of wood was more than the cost to buy a new fence panel.

If anyone discovers fly tipped waste in Hempton, it should be reported to Raynham Estates as the landowner.

NNDC Cllr Housden's Report

The River Court hedge has now been cut back. There are cracks on the pavement where the roots had overgrown. Thanks were given to Cllr Housden for his help with this matter.

Cosmic roots seemed to be better this year.

Crime Reports– see website www.hemptonpc.info

Note from PC Dawson:-

The trial of the Nextdoor app is going well and we have received some positive feedback from residents in Fakenham and the surrounding area. I would encourage anyone with access to online facilities to join the group as it is a way we get information out quickly to the relevant local area.

We are putting together a list of regular engagement opportunities as part of a local plan to trial in our area. We already attend the coffee morning in the church rooms but if there are any other regular monthly or weekly events that might benefit from a visit please let them know.

5. Meeting was reconvened and the minutes of meeting held on 18th July 2019 were agreed and signed by the Chairman.

6. To note any matters arising from the minutes of last meeting for information only

There were none.

7. Allotment report

There had been a meeting between some residents that live close to the allotment track. They are concerned about large vehicles driving up and down the track. Chairman added that there has been concern expressed by some residents about certain vehicles that use the track to carry heavy loads, in particular a tractor and trailer carrying hay and water, is encroaching on their boundary fence. They are concerned that the fence will be damaged.

Clerk to obtain some prices to have the overgrowth cut back to the boundary line on the opposite side of the track to allow move room for vehicles to pass along when entering and exiting.

There was a fire on the allotments site, which caused a nuisance. Allotment holders have been notified and the resident that had the fire on the allotments will also be reminded to be mindful when having fires on the allotment.

8. Memorial Hall Committee report

M. Carter was elected as Chairman of the committee at the AGM on 2nd September, and T. Carter as the Secretary.

The last car boot sale raised approx. £300 New signs had been purchased, costing £120 each, but it was felt that this was money well spent as the event was well attended.

Due to growth in popularity the Faith Church may move to another venue to accommodate all members.

New heaters for the toilets are planned and a new tank in the loft.

Chairman has suggested that the Parish Council should be consulted. Cllr Stubbs advised that this work had already been given the go ahead. It was noted that the Parish Council as landlords should be made aware and consulted in advance but were not notified of planned works again. Cllr Stubbs will obtain details of the contractor for more information.

Chairman advised that there had been a meeting at the Memorial Hall with the Fire Inspector to assess the fire exits and doors.

It was agreed that the doors that open onto the green could and would be decommissioned as fire exits and serve as normal access doors. This means that the fire exit sign must be removed and a different lock must be fitted to these doors.

Memorial Hall Committee to action and update the Parish Council on progress, together with the other works agreed with the fire officer. Memorial Hall Committee to prepare fully detailed report on these works to Parish Council and to include status.

The designated fire exits will be the main entrance and bowling green side exit.

Chairman asked whether there are any other plans for works. Cllr Stubbs advised that it is just the new tank and signs.

It was noted that hall users are using the green to the side of the hall which should not be used by anyone unless they get consent from the Estate. Clerk to notify Tom Raynham that this is happening.

9. Speed Watch & Highways update

The Speed Watch Camera has now been handed back and the declaration has now been signed by Cllr Delaurentis. We hope that there may be volunteers interested in starting a Speed Watch team again in the future.

10. Open Spaces

It was noted that the current grass cutters have improved their services. Clerk to obtain renewal quotes to compare for 2020 season.

Clerk to investigate who has been cutting back the corner on Garden Centre /A1065 corner as it has been cut back further than previously. It looks much better.

10.1 Parking on Front Green

Parked vehicles have encroached more and more on the grass and now includes an old caravan. We are looking to engage Raynham Estates to help.

It was noted that 2 passing caravans stopped to enquire whether they could stay on Front Green because they had seen the caravan parked there. They were sent to the traveller's site or the Racecourse. It is believed the caravan will be moved this week. Wooden posts may have to be considered.

10.2 Play Area Climbing Net
We were granted £1000 from Tesco for the climbing net, however £3000 is still required. Cllr Housden suggested sending an application to Big Society for the remaining amount required. Clerk to organise.

10.3 Pond Area
Our Big Society fund application is pending. We have had input from a local conservationist to help support our project. It needs clearing as part of the project.

Hempton Common & Bullock Hills

Surveys are due back from Norfolk Wildlife Trust this September. Hempton would be put on the map as it will be recognised as one tier below National Park status and would apply to both The Bullock Hills and The Common with the pingos.

10.4 Goggs Mill Speed Limit
Chairman will be attending a meeting at Fakenham Town Council to discuss the speeding issues. Chairman advised that information received in the past suggested that the speed limit would not be reconsidered unless there are 3 fatalities. Cllr FitzPatrick requested a copy of this letter.

Cllr FitzPatrick added that drivers should drive to the condition of the road, Highways won't reduce the limit as it is self-enforcing. Cllr FitzPatrick did add that he will gladly take the letter to NCC Highways and see if there is anything he can do.

11. **Street Lighting update**
The LED lanterns have all been replaced. Good feedback received.

12. **Planning Matters**
IS2/19/1080 - Relocation of H Banham Ltd from 4a Raynham Road to comprise of single storey office building and grain storage facilities.
No documents – as at pre-application stage.

IS2/19/1081 - Erection of 9 dwellings - 4A Raynham Road, Hempton, Fakenham, NR21 7LN
No documents – as at pre-application stage.

13. **Financial Matters**

13.1 Agree the Financial Statement for the period Aug – Sept 2019
Current bank balance & reconciliation as at 12.09.19
Bank - Community Acc. £10614.77 Play Equip. Acc. £1447.64. Savings Acc. £15101.60
Cashbook - £10614.77, Play Acc £1447.64, Savings £15101.60

13.2 Agree invoices to be paid
Clerk read out the list of invoices to be paid (see below). Invoices were AGREED.

Payment to	Description	Amount
J Bond	Expenses	£39
J Bond	Salary	£527.92
Parish Magazine	Newsletter costs	£48.16
Village Sign People	Village sign	£1251
PaperKlip	Stationery	£45.55
K&M	Led lights	£6426
Ladywell	Payroll	£48
NNDC	Dog bins	£1616.22
CGM	Grass cutting	£1248.34
Jewson	Materials	£2.68
CAS Ltd	Insurance	£787.54
R Mallett	Cllr expenses	£14.90
	Total	£12055.31
Receipts from	Description	Amount
BPC	Phone contribution	£12.80
Allotments	Rent	£10
RPC & SPC & PNPC	Phone contribution	£38.40
Groundworks	Grant	£1000
HMRC	VAT refund	£1944.78
	Total	£3005.98

DRAFT until agreed at next meeting

- 13.3 6 monthly budget review
The 6 monthly budget and cashbook were circulated and read out. They will also be emailed to all Councillors to be scrutinised in advance of our next meeting.
- 13.4 To agree re-appointment of the internal auditor for the 2019-20 financial year
Chairman proposed to continue with the service at NPTS. It was Agreed by all. Clerk to organise.
- 13.5 Agree a budget for Chairman's allowance
Chairman's allowance set at £50 per year and will be kept under review and be monitored each year.
- 14. To receive correspondence**
NALC New Initiative – Cllr Mallett attended the CPRE event in Dereham – Cllr Mallett will be our representative with this project.

Cllr Mallett has some literature and information regarding protection of rural England. CPRE want to plan affordable housing on suitable land. CPRE don't want inappropriate developments.
Discussion followed regarding the housing development options.
- 15. To review and adopt Health & Safety policy**
The Health & Safety Policy was reviewed and it was AGREED to adopt the Health & Safety Policy.
- 16. Group Councillor Training**
Due to Councillor's being unavailable to attend group training on the days previously provided the Clerk will obtain further dates for consideration.
- 17. Village Events**
- 17.1 Remembrance Day
The service will run on Sunday 10th at 11am –Father Paul suggested that as the Church have the WW1 Memorial the service will start in the church and then everyone can proceed to the Memorial Hall. It was agreed that the Church and Parish Council would like to share the Memorial Hall to continue the traditional remembrance service in there, following mass in the Church. Faith Church are happy to accommodate. Details to be discussed nearer the time.

A resident offered to produce an order of service that would be arranged specifically for Remembrance Day.

New wreaths will be purchased for the Parish Council. One for the Memorial Hall and one for the Church. The Parish Council considered that the expenditure for this donation was commensurate with the value it brought the community and AGREED that £100 would be used under s137.
- 17.2 Christmas Cheer
The Memorial Hall is booked for Saturday 30th November with time to access the hall to decorate on the Friday before. It is planned to have a teddy tombola, craft stalls (Clerk to book), festive games, refreshments, raffle, music (Clerk to ask Steve Hartland), a children's festive fancy dress competition, which Cllr FitzPatrick will judge. A local resident will help organise this together with a Santa's Grotto, which is also planned. Clerk to look into safeguarding policy.
- 18. To receive any items for inclusion on the next agenda**
Parking issues at the garden centre (speak to garden centre before our next meeting).
- 19. To note the date of the next parish council meeting**
Next meeting will be Thursday 21st November 2019.

Signed by Chairman: Date:

Hempton Parish Council – 12th September 2019

County Cllr Tom FitzPatrick

Life-saving defibrillators installed in all Norfolk's recycling centres

Every one of Norfolk's 20 recycling centres now has a newly installed defibrillator on site for the very first time. The life-saving equipment will benefit local communities and all the people and staff on the busy sites right across the county. This life-saving equipment will not just benefit people using our recycling centres, also those that live and work nearby, as these 20 new machines will greatly increase the number in the county and bring defibrillators to areas that have not had one until now.

These have been welcomed by the East Anglian Air Ambulance who now attend more cardiac arrests than any other type of emergency, but often the team gets there too late to make a difference. The people that stand the best chance of survival are those that have CPR and a shock from a defibrillator within minutes of their heart stopping.

Award in recognition of council's support for armed forces

The Ministry of Defence has given Norfolk County Council a silver award, for its work in supporting members of the armed forces. The award is from the Defence Employer Recognition Scheme and follows a series of initiatives from the county council.

The award is in recognition of the support the County Council gives to the armed forces community, both as an employer and an organisation delivering services across Norfolk. Former serving personnel are highly trained, very committed and they bring a broad range of skills to civilian roles.

The Council signed the Armed Forces Covenant in 2012 and currently employs 25 veterans, 11 military spouses and one reserve. Its initiatives include:

- Actively encouraging members of the armed forces community to apply for jobs, through the council's Guaranteed Interview Scheme
- Flexible working policies, which enable our armed forces staff to manage their working hours around the needs of the business and to meet the demands of service and family life
- An additional 10 days paid leave for reservists, to enable them to train and attend their regiment's annual camp. Arrangements are in place to allow reserves to join operations as requested by the MOD.

Personal development course for young people with Norfolk fire service

Youngsters across Norfolk are facing a brighter future after completing a personal development programme run by Norfolk Fire & Rescue Service and The Prince's Trust. A total of 28 young people aged between 16-25 have just completed the 12 week courses which ran in Norwich, Dereham and King's Lynn. The programme is open to young people not in employment, training or education. The course teaches a range of practical life skills, such as team building, confidence and self-esteem. It also includes fundraising, planning and organising a community project, a residential week, work experience placement and skills for work such as CV writing and interview technique

For the community projects, participants have to come up with a project idea and then fundraise for the materials needed before carrying out the practical work to make it happen. With wellbeing and mental health a priority for Norfolk Fire & Rescue Service, and the groups choosing their projects during mental health awareness month in May, two of the groups made this the focus for their community plans.

Helping to prevent suicide

World Suicide Prevention Day was on 10 September 2019. Throughout September, Norfolk County Council Public Health will be working with national and local organisations to raise awareness and promote a wide range of help and support that is available, both to people at risk of suicide, but also for families and individuals who have lost a loved one to suicide. With the number of suicides increasing, suicide prevention is a huge priority for us at Norfolk County Council and we are working closely with Norfolk and Waveney Mind to deliver a wide range of mental health awareness training across Norfolk's workforce and to provide support for families who have lost loved ones to suicide.

The World Suicide Prevention Day gave us another reason to remind people of all the help that is available to anyone who needs it. There is a Stay Alive app, Help is at Hand Guide and the 'I am really not okay' safety plan: which are just some of the resources that are free and available at www.norfolk.gov.uk/iamokay."

Suicide continues to be one of the leading causes of death in men aged under 45. As part of its suicide prevention work Norfolk County Council is providing funding for local organisations to offer help, support and social activities for men.

Tom FitzPatrick
County Councillor

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