



Hempton with Pudding Norton & Testerton Parish Council Meeting Minutes

Wednesday 26 July 2023, 7pm

Parish Councillors present: Vivien Woods (Chairman), Christine Warne (Vice Chairman), Christine Haydon and Terry Amos and Tom FitzPatrick (County Councillor). Also in attendance: Jodie Bond (Parish Clerk).

There were no members of the public present.

1. Welcome and to receive apologies for absence

The Chairman opened the meeting and welcomed those present.

Apologies were received from Nigel Housden (District Councillor). Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

Cllr Warne declared a pecuniary interest in item 7.1.

It was RESOLVED to grant Cllr Warne a dispensation to participate in the consideration of item 7.1.

3. To approve the minutes of meeting held on 17 May 2023

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

There were none.

5. To receive reports from County and District Councillors, if attending

Tom FitzPatrick (County Councillor) reported on matters to include a planned temporary closure of the Fakenham library between 6th September and 20th October (for a new roof and heating system), the summer reading challenge is running, Postwick park and ride will reopen on a trial basis in September, Greater Anglian ticket sale changes consultation is open (which NCC cannot support), Free activities are being run for children from deprived families, government consultation on a Disability Action Plan and help is available for people with their tax affairs. Full details can be found at www.norfolk.gov.uk

Cllr Woods asked for an update on plans for the Fakenham Post Office...Cllr FitzPatrick explained that the MP's are aware of it and continue to work toward a satisfactory result, banking can be done at the Post Office but there may be the possibility of setting up a banking hub.

6. Open forum for public participation: An opportunity to hear from members of the public

There were no comments.

7. To receive updates from Council Members

7.1 Allotment report

Cllr Warne reported that some there have been some internal changes between plots. One allotmenteer has agreed to spray the vacant plots to clear the overgrowth and weeds so they are

ready for October. There are currently 3 vacant plots plus the plot with asbestos and possibly one other becoming vacant, which is still to be confirmed.

These could all be rotavated in one go if needs be, but the weeds must be cleared first.

We have had some signed leases returned but a reminder will go out to the allotment holders who have still not returned them and if they are still not received by 30th September their agreements will not be renewed.

There will be some work going on at the allotments and allotment holders will be notified.

7.2 Memorial Hall Committee report

Cllr Warne reported that she has not received a copy of the minutes from the last meeting.

7.2.1 To receive update on the lease document with the hall and bowls club

Cllr Woods reported that we are in negotiations with the Raynham Estate and the lease is a work in progress. Further update to follow.

7.3 Community Events

Cllr Haydon reported that there are no events planned at the moment but will consider some things for next year.

8. Open spaces

The streetlight opposite the Bell was reportedly found 'hanging' and a member of the public reported it incorrectly to Amey. It was removed by the Amey contractors and they have quoted £1005.14 inc VAT to reinstall it. The bracket was not replaced very long ago, therefore the clerk will request that the bracket is returned to the PC so that a decision can be made about its installation. Our lighting maintenance contractor advised that they could refit it once returned and explained that the most likely cause of it 'hanging' is that it was hit by something like a tractor.

Following receipt of the annual independent play area inspection report the Clerk requested advice from NGF play on what they believe is a priority to repair. They have confirmed that their recommendation is just to monitor the majority of the items flagged up, which are all low risk. However, they recommend that the swing sets be replaced. Due to the age of the swings they are unable to have their structural integrity checked. The Clerk has received a quote for the replacement of the broken chain and shackles on the tyre swing walk for £356.16 inc VAT. The Council RESOLVED to postpone making a decision on the chain and shackle repair this until Cadent commence works, and hopefully have all the work completed at the same time, which will save money on the contractors travel to site. Cllr Woods noted that AOT engineering structurally assessed the swings and so are ok but it was agreed to continue to monitor the swings.

Clerk to check with Cadent when they are due to come and request that work is carried out after the summer holidays. Cllr Fitzpatrick reminded councillors of the NNDC Sustainable Communities Fund Grant that could be applied to for upgrading play equipment.

8.1 Receive update on Pond Area

The contractor visited the duck pond area and carried out some cutting and strimming work approx. 3 weeks ago. Two pathways will be made through the wet meadow area during the next visit tomorrow, with repeated cuts to the boundary edge grass in front of the terraced cottages and the grassy area at the north end of the duck pond. Council members agreed that some further explanation is needed from the contractor as the plans have not delivered as expected. This management work will be reviewed for next year.

8.2 Consider flashing sign or SAM2 following ongoing concerns with speeding along A1065

Clerk has obtained some prices for a flashing static speed signs. Following consideration, the Council agreed that the 300mm Speed Sign with Slow Down would be the best option at a total cost of £3856. Cllr FitzPatrick agreed to source some funding from his Members Fund or via the Highways Road Safety Team. It was agreed that the Clerk will submit an application to NCC PPS for the shortfall if required. Clerk to forward details to Cllr FitzPatrick. Thanks, given.

8.3 Receive update on the installation of the village gateways on B1146

No further update received.

8.4 Receive update on defibrillator for Green Lane Estate

Following consideration, the Council RESOLVED to purchase a 'View' defib and stainless steel heated cabinet from The Community Heartbeat Trust for a total of approx. £2500. It was also agreed to ask K&M Lighting to install the defib on a Parish Council Street light column in Green Lane, Pudding Norton at a cost of approximately £120. Cllr Amos agreed to take on the responsibility to carry out the weekly checks and report directly to CHT. The Council RESOLVED to use the existing reserves to purchase the defibrillator. Clerk to progress.

9. Planning matters

9.1 To receive results of applications

PF/21/3314 | Hempton - Land Between 13 & 19, Shereford Road

Demolition of existing building and erection of terrace of 3 no. two-bed dwelling houses

NNDC decision - PENDING

PO/22/1188 - Hempton - Land East Of The Grove, Back Street, Hempton

The conversion of an existing mill building into 3 no. residential dwellings together with demolition of ancillary extensions & construction of up to 11 no. residential dwellings [total additional dwellings 14]

NNDC decision - PENDING

PO/22/2984 | 9 East View, Raynham Road, Hempton, Fakenham, Norfolk, NR21 7LW

Erection of three bedroom detached dwelling - outline application with all matters reserved

NNDC decision – PENDING | DC

PF/23/0875 | Trevanne, 25 Shereford Road, Hempton, NR21 7LJ

Demolition of existing garage; Erection of single-storey rear extensions and double garage

PC comment – NEUTRAL – DC decision – PENDING

9.1.1 To receive update on Goggs Mill caravan and container

The container appears to have been removed from site, however it is unclear whether this was due to NNDC enforcement actions at this time. We are also aware that the site has been resold this week.

9.2 To receive applications for consideration

PA/23/1279 | A D Plant At, Hempton Poultry Farm, Helhoughton Road, Hempton

Installation of an 880kWp AC roof-mounted solar PV array on the Hempton Poultry sheds, to generate electricity for consumption at the AD plant.

PC comment - SUPPORT

10. Financial Matters

10.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list below.

Payments

Clerk	Salary (Jun-Jul)	£1,339.50
Fakenham Prepress	HPN Printing	£162.00
Steve Jackman	Website refresh	£130.00
Sam Cane	HPN Delivery	£15.17
Fakenham Sports Centre	Hire Fees	£17.50
EG Grounds Care	Grass cutting from July 23	£192.00
Viking Direct	Stationery	£84.94
Roy Swain	Coronation grass cutting	£100.00
Jewson	Wood preserver	£84.74
NPTS	IA for H & PN	£60.00
ROSPA	Play Area Inspection	£98.40
CGM Ltd	Grass Cutting up to July 23	£395.12
K&M Lighting	Lighting PN (Apr, Jun, Jul)	£41.28

Receipts

Barclays	Interest on reserves	£18.49
Various	Parish Council contributions	£118.20
Various	HPN Adverts	£75.00

11. To consider and discuss correspondence received

Npower price increase letter –Clerk to source a contract quote for consideration.

OSS AGM information – made available to Councillors.

Norwich City Services Ltd arboricultural services leaflet- made available to Councillors.

12. Parish Newsletter

12.1 To confirm decision to outsource the newsletter delivery

Following consideration, the Council RESOLVED to ask Sam Cane to undertake the delivery of all the bi-monthly newsletter due to the increased number of properties to be including following the grouping.

13. To confirm decision to re-design and update the Parish Council website, following the grouping

Following consideration, the Council RESOLVED to refresh the website for the new grouped Parish Council and agreed for Steve Jackman to undertake this work for £130.

14. To review and approve the FOI Policy and Lone Workers Policy

Following review, the Council RESOLVED to APPROVE the FOI Policy and Lone Workers Policy presented by the Clerk.

15. Receive items for next agenda and note the date of the next meeting

The next meeting will be held on Wednesday 27 September at 7pm in the Memorial Hall.

The Chairman thanked everyone for attending and closed the meeting at 8.26pm.

Signed by Chairman: Date: