



Hempton Parish Council

Agenda

Date: Wednesday 23 March 2022 (published 17 March 2022)

Time: 7pm

Place: The Church Rooms, Hempton

Hempton Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Jodie Bond

1. Welcome and to receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of meeting held on 19 January 2022
4. To report progress on items not on the agenda from the last meeting
5. To receive reports from NCC Councillor and NNDC Councillor, if attending
6. Open forum for public participation: An opportunity to hear from members of the public
7. To receive updates from Council Members
 - 7.1 Allotment report
 - 7.2 Memorial Hall Committee report
 - 7.2.1 Discuss and agree required maintenance work to external handrail
 - 7.2.2 Consider action required to pot holes on the hall track
 - 7.3 Events report
 - 7.3.1 Receive update on plans for the Queen's Jubilee
8. Discuss progress with the proposed roundabout
9. Open spaces
 - 9.1 Consider installation of a bench at the bus stop on Raynham Road
10. Planning matters
 - 10.1 To receive results of applications
 - 10.2 To receive applications for consideration

PF/22/0525 | 4 Horns Row, Hempton, Fakenham
Single/two storey rear extension to dwelling and porch to front
11. Financial matters
 - 11.1 To approve the payment of accounts list
 - 11.2 To review and approve the asset register
 - 11.3 To consider and agree renewal of annual subscriptions and direct debits
 - 11.4 To receive report from parish councillor checking finances and appoint a councillor as Internal Audit Control Officer for the coming year
 - 11.5 To approve the payroll agents fee for the coming year
12. To consider and discuss correspondence received

13. Receive an update on progress with the proposed merger with Pudding Norton Parish Council
14. Approve and adopt the Record Management Policy & Retention of Documents Schedule
15. To consider clerk/councillor training and events for 2022
16. Receive items for next agenda and note the date of the next meeting
17. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:
 - 17.1 To consider and approve Clerk's pay increase and change to Clerk's working week
 - 17.2 Consider quotations and approve grass cutting contractor for the 2022 season