



# Hempton Parish Council

## Meeting Minutes

Wednesday 1 February 2023, 7pm

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Parish Councillors present: Vivien Woods (Chairman), Christine Warne, Christine Haydon. Also in attendance: Jodie Bond (Parish Clerk). There was 1 member of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman opened the meeting and welcomed those present.

Apologies were received from Patricia Ainger, Nigel Housden (District Councillor) and Tom FitzPatrick (County Councillor). Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

Cllr Woods declared a pecuniary interest in item 8.

Cllr Warne declared a pecuniary interest in item 7.1.

It was RESOLVED to grant Cllr Woods a dispensation to participate in the consideration of item 8 and to grant Cllr Warne a dispensation to participate in the consideration of item 7.1.

**3. To approve the minutes of meeting held on 30 November 2022**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

There were none.

**5. To receive reports from County and District Councillors, if attending**

Tom FitzPatrick (County Councillor)

The County Council report can be viewed via [www.hemptonpc.info](http://www.hemptonpc.info). Full details can be found via [www.norfolk.gov.uk](http://www.norfolk.gov.uk)

**6. Open forum for public participation: An opportunity to hear from members of the public**

The member of the public present requested, on behalf of the Hawk & Owl Trust, to gain access to part of the river Wensum to carry out necessary flood prevention work. Councillors agreed their consent to this work being carried out and the Clerk will assist where possible with the information required.

**7. To receive updates from Council Members**

7.1 Allotment report

Cllr Warne reported that the access track seems clear, and the hedges have been cut back. Cllr Woods will follow up with one allotment plot holder to confirm whether or not they do wish to continue with the rental of the plot as no activity has been seen since last year and no rent has been received. Clerk to follow up on Cllr Warnes request to establish whether the pest control is still being managed by the allotmenters that received training.

7.2 Memorial Hall Committee report

Cllr Warne reported that a meeting date was discussed, which is yet to be confirmed, following the Parish Council's meeting with CAN. The Committee also raised an issue with the bowls club external gate which does not open from the inside. If the fire exit was to be used and the gate is locked no one could get out of the bowls club. However, it was agreed that in the event of a fire the ability to escape the building is necessary but to exit the bowls club site is not essential for fire safety. Cllr Warne had suggested that they contact the bowls club directly.

### 7.3 Events report

Following discussion, it was agreed that the Daffodil Tea will not be arranged for this spring but may be arranged for spring 2024, alternatively a similar event may be organised in the autumn.

It was also discussed and agreed that a similar event to the Jubilee will be organised for the Coronation on Sunday 7<sup>th</sup> May. Cllr Haydon will liaise with The Bell to discuss a BBQ, beacon lighting and fireworks, and with the band that played at the Jubilee. Cllr Warne suggested that the events committee liaise with the hall committee and church rooms and work together on these festivities.

## 8. Discuss progress with the proposed roundabout

Cllr Woods reported that the roundabout has been approved by the NCC planning dept at the meeting on 27<sup>th</sup> January. We will now await to hear the next stages. Cllr Woods added that the project manager sited some misleading and contradictory statistics about the of the roundabout planned for Hempton.

## 9. Open spaces

### 9.1 Receive update on Pond Area

The contractor attended site and planted the seeds, but it was reported that it was not possible to use a whacker plate as the surface was too wet, the shrubs that died were replaced and the off cuts have mulched down well. Councillors agreed that the offcuts may continue to be piled up after each cut, however this will be monitored so that it does not become unsightly. The 2023 schedule has been received and it was approved, to include grass cutting to the garden centre end of the pond area.

### 9.3 Consider grass cutting and pest control quotations

Following consideration, the Council AGREED to accept the quotation received from EG Care for the 2023 grass cutting. The Council also agreed to accept the mole pest control quotation received from Ace Moles, following a majority vote in favour of the motion.

## 10. Planning matters

### 10.1 To receive results of applications

PF/21/3314 | Hempton - Land Between 13 & 19, Shereford Road

Demolition of existing building and erection of terrace of 3 no. two-bed dwelling houses

PC comment – NEUTRAL | NNDC decision - PENDING

PF/21/3020 | Payne Brothers East Anglia Ltd, Fakenham Agri Park, Helhoughton Road

Erection of building to be used as storage for bagged agricultural fertiliser

PC comment – NEUTRAL with comments | NNDC decision – PENDING

PO/22/1188 - Hempton - Land East Of The Grove, Back Street, Hempton

The conversion of an existing mill building into 3 no. residential dwellings together with demolition of ancillary extensions and the construction of up to 11 no. residential dwellings [total additional dwellings 14 no.]

PC comment – SUPPORT | BC decision - PENDING

PF/22/2603 | 4 Horns Row, Hempton, NR21 7JZ

Single storey rear extension and porch to front of dwelling

PC comment – None | NNDC decision - APPROVED

- 10.2 To receive applications for consideration
    - PO/22/2984 | 9 East View, Raynham Road, Hempton, Fakenham, Norfolk, NR21 7LW  
Erection of three bedroom detached dwelling - outline application with all matters reserved
    - PF/22/3004 | Land At Goggs Mill , Goggs Mill Road , Hempton , Norfolk, NR21 7LH  
Siting of a caravan and steel shipping container used in association with the keeping of animals (retrospective)
- PC comment – OBJECTION based on many factors.

**11. Financial matters**

- 11.1 To approve the bank reconciliation and payment of accounts list  
The Council RESOLVED to approve the bank reconciliation and payments list below.

Clerk	Salary (Dec-Jan)	£924.00
Fakenham Prepress	Newsletter Printing	£134.40
CAS Ltd	Insurance for contents adjs.	£23.93
Helhoughton PC	Refund payment rec. in error	£42.34
John Service	Pond Work for 2022	£1479.70

- 11.2 Review bowls club annual rent  
It was agreed to reconsider this item once discussions have been carried out with members of the bowls club.
- 11.3 To approve the budget and set the precept for 2023/24  
Following review, the Council RESOLVED to approve the budget presented by the Clerk and set the precept for the 2023/24 financial year at £17,600, which represents a 10% increase.

**12. To consider and discuss correspondence received**

Clerks & Councils Direct Magazine – made available.  
 Christmas card received from Jerome Mayhew MP – made available.  
 Email from a parishioner regarding the recent dog bin relocation – It was discussed and agreed that the remaining dog bin on the common is still within easy access for dog walkers. Also, the planned gas work to the play area may cause further disruption, therefore it was agreed that it will remain this way for now, but it will be monitored.

**13. Receive update on the proposed merger with Pudding Norton Parish Council**

Cllr Woods advised that the grouping is still expected to be completed in April.

**14. Receive items for next agenda and note the date of the next meeting**

Items for inclusion on the next agenda:- Flood prevention work to river Wensum by the Hawk & Owl Trust.  
 The next meeting will be held on Wednesday 15 March at 7pm in the Memorial Hall.  
 The Chairman thanked everyone for attending and closed the meeting at 8.55pm.

Signed by Chairman: ..... Date: .....

**15. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:**

To acknowledge national pay scale uplift of Clerks salary, backdated to 1st April 2022.  
 The Council acknowledged and approved the national pay scale uplift to be backdated to 1st April 2022.